



Shipcote Lane
Gateshead
NE8 4JA

Headteacher: Angela Whistler
Telephone: 0191 433 6900
Email: admin@gibsidesschool.uk

26th September 2023

Dear Parents/Carers

School Pick Up and drop off

This year due to a large number of parents dropping off and picking up their children from school, it is necessary to stick to allocated times slots to avoid congestion in the school car park and surrounding area.

Can you please email the school office on admin@gibsidesschool.uk with your preferred drop off and pick up slot as per below:

Drop off - 8:50am, 9:00am, 9:10am or 9:20am

Pick up - 2:50pm, 3:00pm, 3:10pm or 3:20pm

Once you have chosen, can you please ensure you adhere to the allocated time slot.

Any questions then please let School know.

Yours sincerely,

Andrea Timmins
Acting Headteacher