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Dear Parents/Carers,

We wanted to send you all some important information about school communication in light of some changes this year and also to remind parents.

### **My Ed App**

At Gibside school one of the systems we use to communicate with parents is MyEd. I have attached information for you all on how to download and set this up. Class teams will use this on a daily/weekly basis with messages to keep you updated on how your child is doing and whether anything needs to be sent into school. From the home section on the App you can also report your child absent from school and find a number of useful links to i.e. website links to parent letters sent out, term dates etc.

### **School Gateway (NEW)**

You will receive a further email this week to download and set up the School Gateway app. This will be used for online payments into school for school meals, snack money and any other payments. This will also be used for school wide text messages or announcements.

We will continue to email the majority of school communications out to you so it is extremely important that we have the correct email addresses on our systems. We also encourage parents/carers to check junk or spam folders as unfortunately the emails can often arrive there. Any emails/letters sent out are also uploaded to our website.

I hope this makes sense and if you do have any queries then please do not hesitate to contact the office.

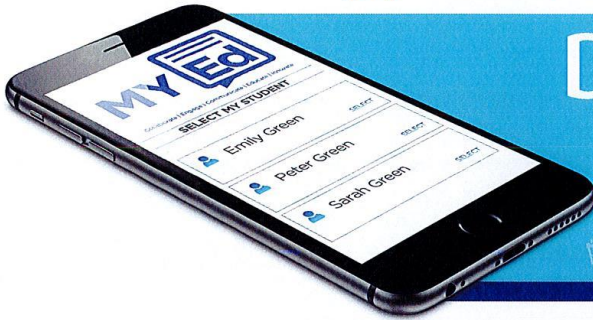
Yours sincerely,

**Sarah Johnson**  
School Business Leader



# MY Ed

Connecting parents, students and schools



Download our school app NOW

Step 1: Go to your app store

Step 2: Search for My Ed

Step 3: Download the app

1



2



3

FREE  
Download

## Information about your student and school direct into your pocket.

95%

### Attendance

Keep up to date with your child's attendance details.



### Forms

Fill in forms securely on your app and return them directly to school.



### Timetables

Get regular updates on timetables.



### Key Dates

Important dates the school needs you to know.



### News

Access the latest school news.



### Info Packs

Digital information packs reduces time, hassle & paper.



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